

Crystal / Skylight Room

Frequently Asked Questions

How many people will the Crystal / Skylight accommodate?

The Crystal/Skylight room will accommodate up to 130 people. Our 60" round tables will seat 8-10 guests per table.

What are the minimum requirements for the Crystal / Skylight room?

Event Room revenue minimums indicate the spending requirements for hosting your wedding at the Four Points by Sheraton Milwaukee North. Ask the Wedding Sales Manager about the event room revenue minimum for the preferred date of your wedding. (The minimum does not include the 19% service charge, 5.85% tax or cash beverages). Discounts are available for Friday and Sunday parties. event room rental fees may apply.

Is there any room rental fee?

The set up fee for the Crystal/Skylight is \$200.00. This fee includes the dance floor, ivory linens, china, centerpieces, podium, microphone, cake cutting and bartender services.

How much of a deposit is required?

A non-refundable deposit in the amount of \$500 must be received at the signing of your contract. Final payment is due 72 business hours prior to your wedding date.

What are your hotel centerpieces?

Our standard centerpieces are a crystal hurricane lamp with an ivory taper candle in the middle. They sit on top of a round mirror.

How early will the room be available to set up the day of the wedding?

The Crystal/Skylight room is normally ready for your florist, bakery, band or DJ to set up an hour before the reception. If there are not any previously scheduled events in the ballroom, you may have access earlier.

What is your guestroom rate for our out of town guests?

Group rates will vary depending on the time of year and availability. Your room block will be held until 30 days prior to your wedding. Any rooms not assigned after this date are then released for general sale. You are not responsible for any rooms not booked unless you wish to guarantee them to a credit card.

**Please contact Robin Cole, Catering Manager, at:
414-357-1613 for a tour or additional
Information.**

Visit our website @ www.fourpointsmilwaukee.com

