



Grand Ballroom

Frequently Asked Questions

How many people will the Grand Ballroom accommodate?

The Grand Ballroom will accommodate up to 300 people. Our 60" round tables will seat 8-10 guests per table. For small intimate weddings please contact our Catering Department on our Crystal/Skylight Ballroom.

What are the minimum requirements for the Grand Ballroom?

Ballroom revenue minimums indicate the spending requirements for hosting your wedding at the Four Points by Sheraton Milwaukee North. Ask the Wedding Sales Manager about the Ballroom revenue minimum for the preferred date of your wedding. (The minimum does not include the 19% service charge, 5.85% tax or cash beverages). Discounts are available for Friday and Sunday parties. Ballroom rental fees may apply.

Is there any room rental fee?

The set up fee for the Grand ballroom is \$400.00. This fee includes the dance floor, ivory linens, china, centerpieces, risers, podium, microphone, cake cutting and bartender services.

How much of a deposit is required?

A non-refundable deposit in the amount of \$1,000 must be received at the signing of your contract. Two additional deposits of \$1,500 are due six and nine months prior to your reception date. Final payment is due 72 business hours prior to your date.

What are your hotel centerpieces?

Our centerpieces are a crystal hurricane lamp with an ivory taper candle in the middle. They sit on top of a round mirror.

How early will the room be available to set up the day of the party?

The Grand Ballroom is normally ready for your florist, bakery, band or DJ to set up an hour before the reception. If there are not any previously scheduled events in the ballroom, you may have access earlier. We will have this information the week of your wedding and will coordinate set up with your vendors directly.

**Please contact Robin Cole, Catering Manager, at:
414-357-1613 for a tour or additional
Information.**

Visit our website @ www.fourpointsmilwaukee.com

